

SAVANNA SCHOOL DISTRICT  
PERSONNEL COMMISSION AGENDA

April 2, 2025  
3:15 P.M.

Meeting called to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Roll Call: Meredyth McClure, Chairperson \_\_\_\_\_  
Mike Thoman, Vice Chairperson \_\_\_\_\_

1. FLAG SALUTE

2. ADOPTION OF THE AGENDA

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

3. QUESTIONS FROM THE FLOOR

At this time, any person wishing to speak or ask questions of a general nature will be granted appropriate time to make his/her presentation to the Commission. Questions pertaining to particular agenda items should be made at the time of discussion of the agenda item by the Commission. A maximum of three minutes will be allotted to each speaker with a total of twenty minutes for each subject matter. Please complete a Public Input Card located on the sign in table in the foyer. These forms are submitted to the executive assistant prior to the meeting.

4. APPROVAL OF MINUTES

The minutes of the Regular Meeting of March 5, 2025, are submitted for approval. Ref. A

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

5. NOON DUTY SUPERVISOR ELIGIBILITY LIST

Recommendation is submitted to approve the Noon Duty Supervisor eligibility list as a result of the written exam given on March 19, 2025. Ref B

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

6. PUBLIC HEARING REGARDING JOINT NOMINEE

**PUBLIC HEARING**

**Joint Personnel Commissioner Appointee**

The Brown Act declares that it is the intent of the law that actions of state agencies be taken openly and that their deliberations be conducted openly and that the legislative body accept public testimony regarding the matter before it. Pursuant of this Act and Education Code 45246, the agenda for the regular meeting, **Wednesday, April 2, 2025 at 3:15 p.m.**, of the Personnel Commission of Savanna School District hereby contains a Public Hearing to allow public comment on the qualifications of the intended joint appointee of the Personnel Commission. Members of the public, employees, and employee organizations are afforded the opportunity to speak during the discourse of this agenda item. (Education Code 45246).

- a. A Public Hearing is to be held to enable the public to become informed or to express itself regarding the Joint Appointment of the Personnel Commission.

Public Hearing opened at \_\_\_\_\_ p.m.

Public allowed to express itself regarding the Joint Appointment of the Personnel Commission.

Public Hearing closed at \_\_\_\_\_ p.m.

7. JOINT APPOINTMENT OF PERSONNEL COMMISSIONER

Recommendation is submitted to approve the Joint Appointment of Joyce Burdette to the Personnel Commission.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

8. CLOSED SESSION

Recommendation is submitted to adjourn to closed session pursuant to Government Code Section 54957 related to personnel matters; Government Code Section 54954.5: public employee discipline/dismissal/release; and consider other matters announced by the Personnel Commission or Superintendent.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

Meeting adjourned to closed session at \_\_\_\_\_ p.m.

Meeting reconvened at \_\_\_\_\_ p.m.

9. ADJOURNMENT \_\_\_\_\_ p.m.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

PERSONNEL COMMISSION MEETING PROCEDURES  
AND AVAILABILITY OF AGENDA MATERIALS

Speakers from the audience may speak when recognized by the Personnel Commission President. Speakers will state their names and addresses, and if they are patrons or employees of the district. Presentations will be limited to three minutes per person and twenty minutes per agenda item unless the Chair, with the consent of the Commission Members, modifies these time limits. Each speaker will have only one opportunity to speak on any item. All charges or complaints against employees shall be submitted to the Personnel Commission under provisions of Personnel Commission rules and regulations.

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Savanna Elementary School District Personnel Commission in connection with a matter subject to discussion or consideration at an open meeting of the Commission are available for public inspection at Savanna School District Administration Office, 1330 S. Knott Ave., Anaheim, CA. If such writings are distributed to members of the Commission less than 72 hours prior to the meeting, they will be available in the lobby of the District Office at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the District Office Multi-Purpose Room.

In compliance with the Americans with Disabilities Act, should assistance be required to participate in this meeting, please contact the Superintendent's Office at 236-3805, 24 hours in advance to enable the district to make reasonable arrangements to assure accessibility to this meeting.